



STOCKTON UNIFIED SCHOOL DISTRICT  
**EDUCATIONAL SERVICES DEPARTMENT**

701 North Madison Street ❖ Stockton, CA 95202 ❖ (209) 933-7010

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# D-19 RESPONSE RETURN TO SCHOOL - SITE PLAN

## Site Information

<b>Name of Site: Cesar Chavez High School</b>	<b>Enrollment: 2,320</b>
<b>Total Number of Staff: 193</b>	
<b>Address: 2929 Windflower Ln. Stockton, CA 95212</b>	
<b>Grade Level Pre-K, 9th-12th</b>	
<b>Date of Reopening: 01/04/2020</b>	
<b>Name of Person Completing Application: Sherry Jackson, Linda Roberts, Eric Cobb, Justin Gann, and Ryan Hesse</b>	
<b>Phone Number: 209-933-7480</b>	<b>Email: sjackson@stocktonusd.net</b>
<b>Signature:</b>	<b>Date: 10/26/2020</b>

### Tentative Schedule for SUSD School Re-Opening

<b>November 9</b>	Teacher Return- work from classroom
<b>November 16</b>	Small Cohorts return to on-campus live instruction (AB 77 minutes) Identify neediest students (Sped, EL, Seniors, students who require in person instruction)
<b>January 4</b>	Students return to on-campus live instruction (AB 77 minutes)

# Reopening Plans

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<b>Please confirm consultation with the following groups:</b> Labor Organizations (eg. Teachers, Classified, etc.)	
<b>Name of Organization #1:</b>	<b>Date Consulted:</b>
<b>Phone Number:</b>	<b>Email Address:</b>
<b>Name of Organization #2:</b>	<b>Date Consulted:</b>
<b>Phone Number:</b>	<b>Email Address:</b>
<b>Name of Organization #3:</b>	<b>Date Consulted:</b>
<b>Phone Number:</b>	<b>Email Address:</b>
<b>Name of Organization #4:</b>	<b>Date Consulted:</b>
<b>Phone Number:</b>	<b>Email Address:</b>
<b>Name of Organization #5:</b>	<b>Date Consulted:</b>
<b>Phone Number:</b>	<b>Email Address:</b>
<b>Name of Organization #6:</b>	<b>Date Consulted:</b>
<b>Phone Number:</b>	<b>Email Address:</b>
<b>Name of Organization #7:</b>	<b>Date Consulted:</b>
<b>Phone Number:</b>	<b>Email Address:</b>
<b>Name of Organization #8:</b>	<b>Date Consulted:</b>
<b>Phone Number:</b>	<b>Email Address:</b>

# Reopening Plans

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<b>Please confirm consultation with the following groups:</b> Parent and Community Organizations	
<b>Name of Organization #1:</b>	<b>Date Consulted:</b>
<b>Phone Number:</b>	<b>Email Address:</b>
<b>Name of Organization #2:</b>	<b>Date Consulted:</b>
<b>Phone Number:</b>	<b>Email Address:</b>
<b>Name of Organization #3:</b>	<b>Date Consulted:</b>
<b>Phone Number:</b>	<b>Email Address:</b>
<b>Name of Organization #4:</b>	<b>Date Consulted:</b>
<b>Phone Number:</b>	<b>Email Address:</b>

# Reopening Plans

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## **Cleaning and Disinfection: How shared surfaces will be regularly cleaned and disinfected and how use of shared items will be minimized.**

Providing and maintaining a clean school environment is critical to the safety of our SUSD staff, students, and community. Custodial employees have the resources and training needed to help maintain a healthy environment for students and staff.

- Fully clean restrooms being used at the end of each day
- Disinfect hard touch areas in the same restrooms once per hour and sign off on the log sheet.
- Provide disinfectant spray bottles to any staff member who wishes to wipe down their personal space. We do this once per week on a rotating basis.
- Top off hand sanitizer dispensers daily.

Food Service Sites:

Custodial Duties: Set up canopy, tables & stations / Put away, Clean Kitchen, Clean Cafeteria, Clean restrooms hourly

## **Take action if an employee is suspected or confirmed to have COVID-19 infection:**

In most cases, you do not need to shut down your facility. If it has been less than 7 days since the sick employee has been in the facility, close off any areas used for prolonged periods of time by the sick person:

- Wait 24 hours before cleaning and disinfecting to minimize potential for other employees being exposed to respiratory droplets. If waiting 24 hours is not feasible, wait as long as possible.
- During this waiting period, open outside doors and windows to increase air circulation in these areas.
- If it has been 7 days or more since the sick employee used the facility, additional cleaning and disinfection is not necessary. Continue routinely cleaning and disinfecting all high-touch surfaces in the facility.

N95 Masks: All sites should receive a shipment to provide at least one to each custodian.

Site Response:

Custodians will:

- the bathrooms will be clean hourly
- full cleaned restrooms at end of each day
- extra help will be provided to properly clean and disinfect hard surfaces per hour and sign off on the log
- extra spray bottles and paper towels are available for teachers who wish to wipe down their personal space
- the night shift crew will refill all hand sanitizer dispensers daily
- help set up and take down canopies, tables, and stations for food services

# Reopening Plans

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- 1. (Nov 16) Cohorting: How students will be kept in small, stable, groups with fixed membership that stay together for all activities (e.g., instruction, lunch, recess) and minimize/avoid contact with other groups or individuals who are not part of the cohort. (AB 77 minutes)**
  - No classroom will have more than 16 individuals. This group is considered a cohort and is not allowed to interact with other cohorts of students or adults.
  - Meals will be served using a grab-and-go system that allows students to take their meal to the classroom or other assigned eating area.
  - Classrooms will be provided with water to eliminate the use of water faucets throughout campuses.
  - RECESS – Administrators please put a plan together to allow for recess in which physical distancing can occur and minimizing contact with other cohorts.
  
- 2. (Jan. 4) Students Return to On Campus Live Instruction (Split with Distance Learning): (AB 77 minutes) 6 feet apart- Classrooms may accommodate 3-foot radius if necessary- Teacher observes 6 ft. distance.**

## Site Response:

The way the schedule is set up, Chavez students will get their lunch at the end of the day.

Buildings A, B, D, and the north end of F building will exit out of the gates by the south end of D building, grab a lunch and go.

The south end of the F building will exit the back of F by Windflower, walk around to the front, and grab lunch and go.

Buildings C, E, and G will exit the gates next to the E building, grab a lunch and go.

The M Wing will exit the gates next to the tennis courts, grab a lunch and go.

# Reopening Plans

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**Entrance, Egress, and Movement Within the School: How movement of students, staff, and parents will be managed to avoid close contact and/or mixing of cohorts.**

- Administrators: Student movement through your campus will need to be determined by your site team.
- In terms of the flow of traffic and areas that normally are congested when you have students on campus. Site maps need to be edited to include COVID-19 egress and ingress.

Site Response:

## A building (1st floor)

Doors facing the front gate, the D building, and the E building are for entering the A building.

Doors facing the C, B building are for exit only.

## 2nd floor

Students enter the front door to the career center and exit the doors facing C and B buildings.

## 3rd floor

Students in classes on the third floor will enter on inside steps. Mr. Morin's class will exit down the stairs. on the north side of A building. and Kemp's class will exit on the south side of the A building.

## B building (1st floor)

West side of the buildings for entrance, Soria's room will enter between the science rooms and exit out the back door of B building. Spitzka and the outside room have their own door.

## (2nd floor)

Entrance is through west side doors and exit is through the eastside doors.

Outside classes have their own doors.

## C building (1st and 2nd Flrs)

Entrance is from the south side of the building.

Exit is on the north side of the building.

Outside classes have their own doors.

Nofuentes' class can exit out into the hallway from the north side of the room.

## D building (1st and 2nd flrs)

# Reopening Plans

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Entrance through the north side of the building.

Exit through the south end of the building.

Outside classes have their own doors.

## E building (1st and 2nd flrs)

Entrance through the east end of the building.

Exit through the west end of the building.

Outside classes have their own doors.

## F building (facing tower from F quad, left side)

Entrance north end of the building.

Exit by room F116.

## F building (facing tower from F quad, right side)

Entrance through doors by snack bar.

Exit through the south end of the hallway toward Windflower.

## G building (south hall)

Entrance from south end of building.

Exit by bathrooms.

## G building (north hall)

Entrance through south end of building.

Exit through the west end of the building.

Exit out by the bathrooms.

## M Wing

Entrance from the gate by the back parking lot.

Exit around the back of the gym through the gate by tennis courts.

# Reopening Plans

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Face Coverings and Other Essential Protective Gear: How CDPH's face covering requirements will be satisfied and enforced.

SUSD requires employees, students, and visitors in school facilities to wear masks or cloth face coverings. Masks and other face coverings are a simple barrier to help prevent respiratory droplets from traveling into the air and onto other people when we talk, cough, or sneeze.

## **General Information and Guidance**

- All masks or face coverings should fully cover the nose and mouth, secure under the chin, and fit securely against both sides of the face. The CDC does not recommend using masks if they have an exhalation valve or vent.
- All school staff and students in 3rd grade and above must wear masks. Students in 2nd grade and below are encouraged to wear masks or face shields.
- Face shields may be worn in addition to a mask, but not in place of a mask or face covering.
- The use of a mask or face covering is not a substitute for physical distancing.
- Surgical and other medical-grade masks may be recommended for specific situations such as:
  - Students/staff who become ill at school.
  - Staff who are screening or caring for a student/staff who is ill.
  - Staff working with students/staff who require health care supports.
  - Desks will have safety shields separating students from each other.

## Site Response:

As students and staff arrive on campus, they must wear a face covering. If they do not have a face covering, they will be provided one by the school. If they refuse to comply, they will be excluded from the campus.

For specific special populations, per CDPH, for students who have trouble breathing or unable to remove the face covering without assistance are exempt from wearing a face covering. They will be required to wear a face shield or face covering with a clear panel (for lip reading or visual stimulation and facial expressions). Medical notes will be required for those students indicated.



# Reopening Plans

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**Health Screenings for Students and Staff: How students and staff will be screened for symptoms of COVID-19 and how ill students or staff will be separated from others and sent home immediately.**

Health Self Checks: Staff and students are required to self-monitor for symptoms such as fever, cough, and shortness of breath. It is recommended that an individual not attend work or school if feeling any of the symptoms of COVID-19.

Students or staff members who have screened and determined they need to go home will be handled in two ways:

- For adults in SUSD, we will inform them they need to return home and they need to contact Risk Management. The site administrator or department lead also needs to inform Risk Management.
- For SUSD students, the site needs to make immediate contact with the family. While waiting for the family to pick up the student, he/she need to be informed they must
- Stockton Unified School District has established a secure tracking system for contact tracing that follows the guidance from health professionals to investigate cases and contacts of COVID-19. Contact tracing is a necessary component of re-opening schools as we must maintain the safety of our staff, students, and community.
- Qualtrics COVID-19 Self Check System: 10-19-20 start date

Site Response:

All staff must complete the online Qualtrics screening system prior to reporting on site. The system will determine and inform the staff to stay home or report to site based on screening.

If a student reports feeling ill while on campus, the classroom teacher will take their temperature, contact the school nurse and send the student to the nurse's office. After a health screening, the nurse will contact the family for the student to be picked up from the "waiting room" D102.

# Reopening Plans

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**Healthy Hygiene Practices: The availability of hand washing stations and hand sanitizer, and how their use will be promoted and incorporated into routines.**

Availability of hand washing stations and hand sanitizer:

- In classrooms with sinks soaps will be provided so students and staff can perform safe handwashing.
- Classrooms without sinks will be provided hand sanitizing dispensers.
- Upon entering the classroom daily students will be reminded of healthy hygiene practices by their teachers. How will hand washing stations and hand sanitizer be promoted and incorporated into routines:
- Instructional Technology will place a tab in student Chromebooks flagging them to review three short student-friendly videos on healthy hygiene including hand washing, mask wearing, and physical distancing.
- Family Engagement will inform families and students about the need for healthy hygiene for hand washing, mask wearing, and physical distancing.
- Videos will be available and encouraged to view through Family Engagement and the COVID Information link on the Stockton Unified School District website.
- Teachers are also encouraged to start the instructional day with short reminders regarding hand washing, mask wearing, and physical distancing.

Site Response:

Posters of hand washing and healthy hygiene practices will be posted in hallways, restrooms and classrooms.

The IT provided show student-friendly videos on healthy hygiene on student Chromebooks, will be routinely visited by each 1st period teacher on a regular basis to be established by the school as a school wide campaign.

Teachers will begin each period with quick reminders of hand washing, mask wearing and physical distancing.

If every classroom has a hand sanitizer station as indicated by CDPH, each teacher, each period will develop a routine for students to use the hand sanitizer at staggered intervals.

# Reopening Plans

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**Identification and Tracing of Contacts: Actions that staff will take when there is a confirmed case. Confirm that the school(s) have designated staff persons to support contact tracing, such as creation and submission of lists of exposed students and staff to the local health department and notification of exposed persons. Each school must designate a person for the local health department to contact about COVID-19.**

Stockton Unified School District has established a secure tracking system for contact tracing that follows the guidance from health professionals to investigate cases and contacts of COVID-19. Contact tracing is a necessary component of reopening schools as we must maintain the safety of our staff, students, and community.

## **I HAVE SYMPTOMS OF COVID-19.**

1. You will go home immediately.
2. Contact your supervisor and Risk Management
3. Contact your primary care provider. They may ask you to Get tested for COVID-19  
IF POSITIVE SEE BELOW: I'm COVID-19 positive If COVID-19 negative See COVID negative below.
4. If you were in close contact with other employees, Risk Management will need to know the names of the employees.

## **COVID-19 Negative**

- In the event a staff member has been possibly exposed to COVID-19 and has been quarantined at home and does not have COVID testing the following process will be followed:
- If the staff member tests negative for COVID-19, all personnel connected to this situation can return to work at the direction of Risk Management.

## **COVID-19 Positive**

In the case a staff member or SUSD stakeholder has a positive COVID-19 test result, the following will occur:

1. Risk Management will contact the employee
2. Self-isolate at home for 10 days; on the 11th day you may return to work. (see below for when you may return to work) \*Avoid infecting others-Stay Home
3. You may return to work/school when:  
You have been fever free for 24 hours, without fever reducing medication;  
Your COVID-19 symptoms have improved and at least 10 days have passed since your symptoms first appeared.

Stockton Unified School District has established a secure tracking system for contact tracing that follows the guidance from health professionals to investigate cases and contacts of COVID-19. Contact tracing is a necessary component of reopening schools as we must maintain the safety of our staff, students, and community.

## **Qualtrics electronic COVID-19 Self Check.**

Site Response:

# Reopening Plans

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For staff, Qualtrics and Risk Management will follow contact tracing protocols established by the district. The principal will be the main contact on site to provide lists of those exposed to the staff member.

For students, our school nurse will provide lists of those exposed to the student. However, a formal online tracking system for students is not in place.

# Reopening Plans

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**Physical Distancing:** How space and routines will be arranged to allow for physical distancing of students and staff. Administrators will work with site personnel to determine the best layout for physical distancing in the classroom and frequently used areas of the school site.

Site Response:

Desk will be arranged with 6ft distancing according to the layout of the classrooms used. Plastic and signs will be placed to allow for movement and space.

# Reopening Plans

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**Staff Training and Family Education: How staff will be trained and families will be educated on the application and enforcement of the plan.**

- Employees are required to complete a course on how to use the sanitizer and disinfectant Keenan SafeSchools Online Trainings: Coronavirus: Cleaning and disinfecting your workplace

**Employees are also required to complete Keenan SafeSchools Online Trainings:**

- Coronavirus Awareness
- Coronavirus: Managing Stress and Anxiety
- Teachers may choose to use the disinfectant to clean desks and other surfaces during the day. Suggested times and surfaces for cleaning include student desks after eating, high-touch areas within the classroom, and supplies used by students. Sanitizer and disinfectant should be stored out of reach of students.
- Administrators: How will you train your site personnel specifically on the application and enforcement of the plan on your site?

Site Response:

- Site personnel will be trained at faculty meetings.
  - Staff will be provided with specific details regarding the application and enforcement of the site plan.
- Families will be educated through multiple communication sources including, but not limited to:
  - the school website, emails, phone messages, and social media.
  - Presentations will be shared at parent meetings such as Parent Coffee Hour and ELAC.

# Reopening Plans

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**Testing of Students and Staff: How school officials will ensure that students and staff who have symptoms of COVID-19 or have been exposed to someone with COVID-19 will be rapidly tested and what instructions they will be given while waiting for test results. Describe how staff will be tested periodically to detect asymptomatic infections.**

People who test positive are diagnosed with or suspected to have COVID-19 will not return to the building until they have met the criteria to discontinue home isolation according to CDC and local health guidelines. Those who have had close contact with a positive case (lab-confirmed, diagnosed, or suspected) will stay home and follow CDC and local health department guidance.

Stockton Unified School District has established a secure tracking system for contact tracing that follows the guidance from health professionals to investigate cases and contacts of COVID-19. Contact tracing is a necessary component of reopening schools as we must maintain the safety of our staff, students, and community.

Site Response:

There is no system in place for testing periodically to detect asymptomatic infections. The system we have is a screening system via Qualtrics.

If any staff or students have symptoms of COVID-19, our school nurse will refer them to their primary care physician and wait for further instructions.

# Reopening Plans

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**Triggers for Switching to Distance Learning: The criteria the superintendent will use to determine when to physically close the school and prohibit in-person instruction.**

*The following criteria will be used by Stockton Unified School District to determine when in-person instruction will need to close:*

- The district will consult with the San Joaquin County Public Health Department first.
- A classroom cohort goes home when there is a confirmed case.
- A school goes home when multiple cohorts have cases or more than 5% of school is positive.
- SUSD goes home if 25% of their schools are closed within a 14-day period.

Site Response:

- The site will consult with Health Services and Risk Management Department.
- A classroom cohort goes home when there is a confirmed case with all families contacted via email, school messenger and direct phone calls as needed.
- A school goes home when multiple cohorts have cases or more than 5% of school is positive with all staff and families contacted via email, school messenger and direct phone calls as needed.
- SUSD goes home if 25% of their schools are closed within a 14-day period with all staff and families contacted via email, school messenger and direct phone calls as needed.



# Reopening Plans

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**Communication Plans: How the superintendent will communicate with students, staff, and parents about cases and exposures at the school, consistent with privacy requirements such as FERPA and HIPAA.**

Health Services and Risk Management will inform necessary personnel should it learn of a confirmed or likely coronavirus infection of District employees or students and identify the campus or worksite said infection was found understanding that this information will be provided, following HIPPA and FERPA rules. The District will ensure the administrators assigned to the campus or worksite at issue are fully informed of all interventions and changes to be implemented by the District in order to continue operations.

Site Response:

Site will inform necessary personnel and families should it learn of a confirmed or likely coronavirus infection of District employees or students and identify the classroom where said infection was found, understanding that this information will be provided following HIPPA and FERPA rules. The site admin will ensure the personnel and families assigned to the campus or worksite at issue are fully informed of all interventions and changes to be implemented by the site in order to continue operations.

# Reopening Plans

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## Site Assessment Space:

Current Guidelines from the CDPH

Per current, August 27, 2020, California Department of Public Health (CDPH) guidelines, all districts are permitted to bring students into a school or district facility for the purpose of assessments. For more details, visit CDPH's web page at Guidance for Small Cohorts/Groups of Children and Youth. More information can be found in the FAQ for the CDPH (PDF).

LEAs are reminded to always follow current local and state guidelines for COVID-19. Please visit the CDPH's COVID-19 page for complete documentation (<https://ca-toms-help.ets.org/fall-admins/>)

**Which students can be served in cohorts during school closures?** The determination is made at the LEA- and school-level based on the needs of students. Students with disabilities should be prioritized by the LEA and school for receiving targeted supports and services. In addition, English learners, students at higher risk of further learning loss or not participating in distance learning, students at risk of abuse or neglect, foster youth and students experiencing homelessness may also be prioritized.

**What qualifies as a specialized and targeted support services?** Specialized services are determined by LEAs and include but are not limited to occupational therapy services, speech and language services, and other medical services, behavioral services, educational support services as part of a targeted intervention strategy or assessments, such as those related to English learner status, individualized educational programs and other required assessments.

Also see, Considerations for Cohorts - <https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/small-groups-child-youth.aspx>

## Site Response:

The site will selectively invite students with disabilities, students who receive FIT services, seniors in danger of not graduating, and EL Level 1 students to participate in cohorts.

# Reopening Plans

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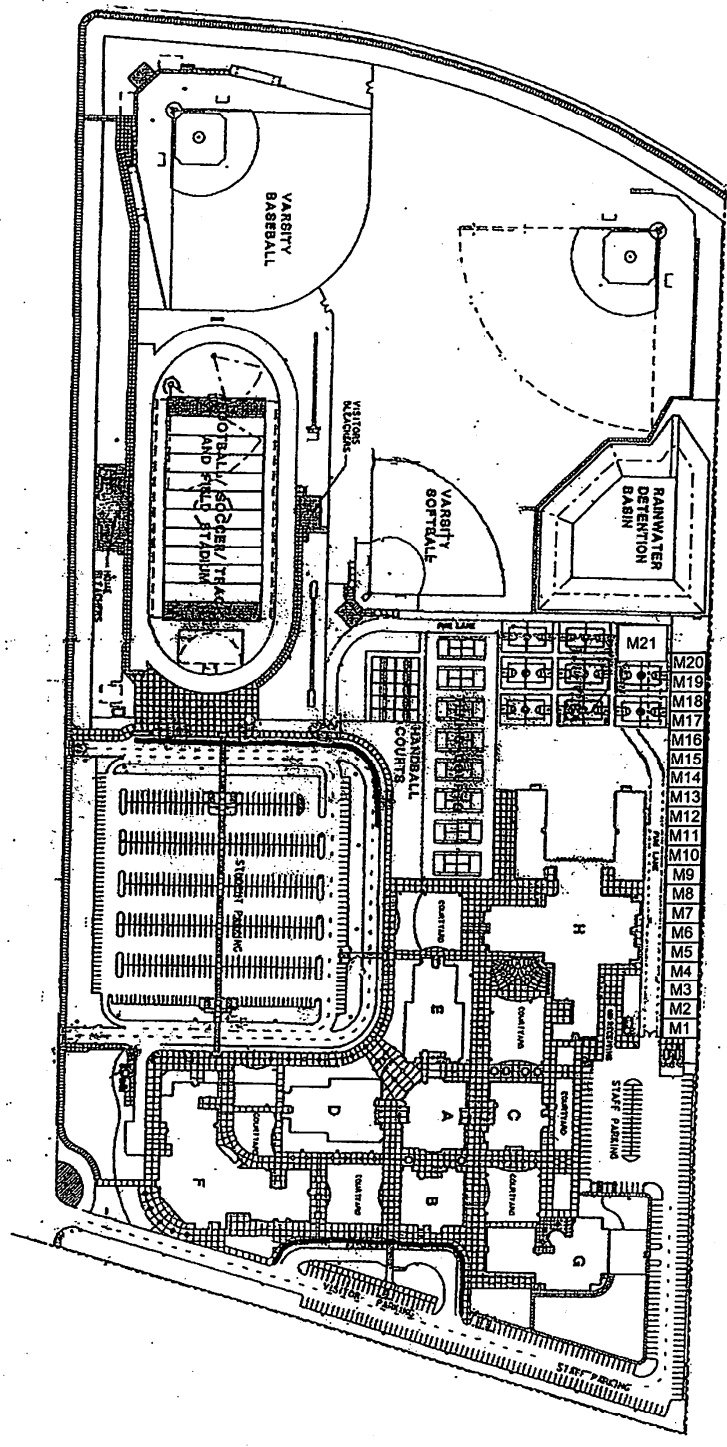
**Site COVID Health Screening Room: Site administrators will need to select rooms/space in which students can wait for parent pick up once the site has determined a student may have COVID-19 related symptoms. These spaces cannot be utilized for any other purpose and only one student at a time is permitted in the space. In addition, these spaces should be used on a rotating basis to reduce the possibility of exposure.**

Site Response:

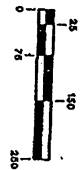
The designated COVID Health Screening Room will be D102

# Reopening Plans

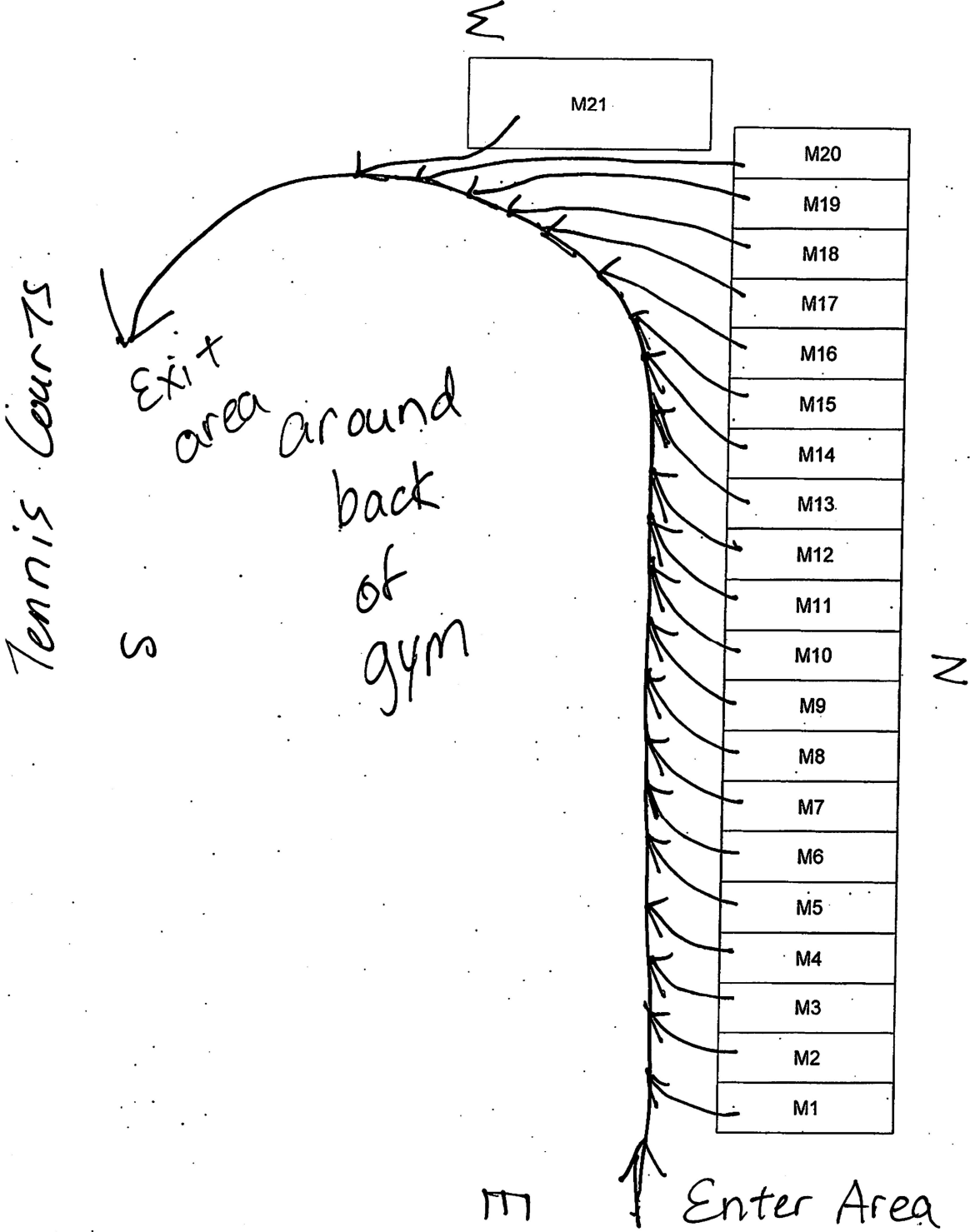
## CESAR CHAVEZ HIGH SCHOOL



- LEGEND:**
- BUILDING 'A' ADMINISTRATION/LSM/AV/CLASSROOMS
  - BUILDING 'B' CLASSROOMS
  - BUILDING 'C' CLASSROOMS
  - BUILDING 'D' CLASSROOMS
  - BUILDING 'E' CLASSROOMS
  - BUILDING 'F' CLASSROOMS
  - BUILDING 'G' PERFORMING ARTS COMPLEX
  - BUILDING 'H' INDUSTRIAL ARTS
  - BUILDING 'M1' SPORTS COMPLEX/ MULTI-PURPOSE/ OVERTURN
  - BUILDING 'M2'
  - BUILDING 'M3'
  - BUILDING 'M4'
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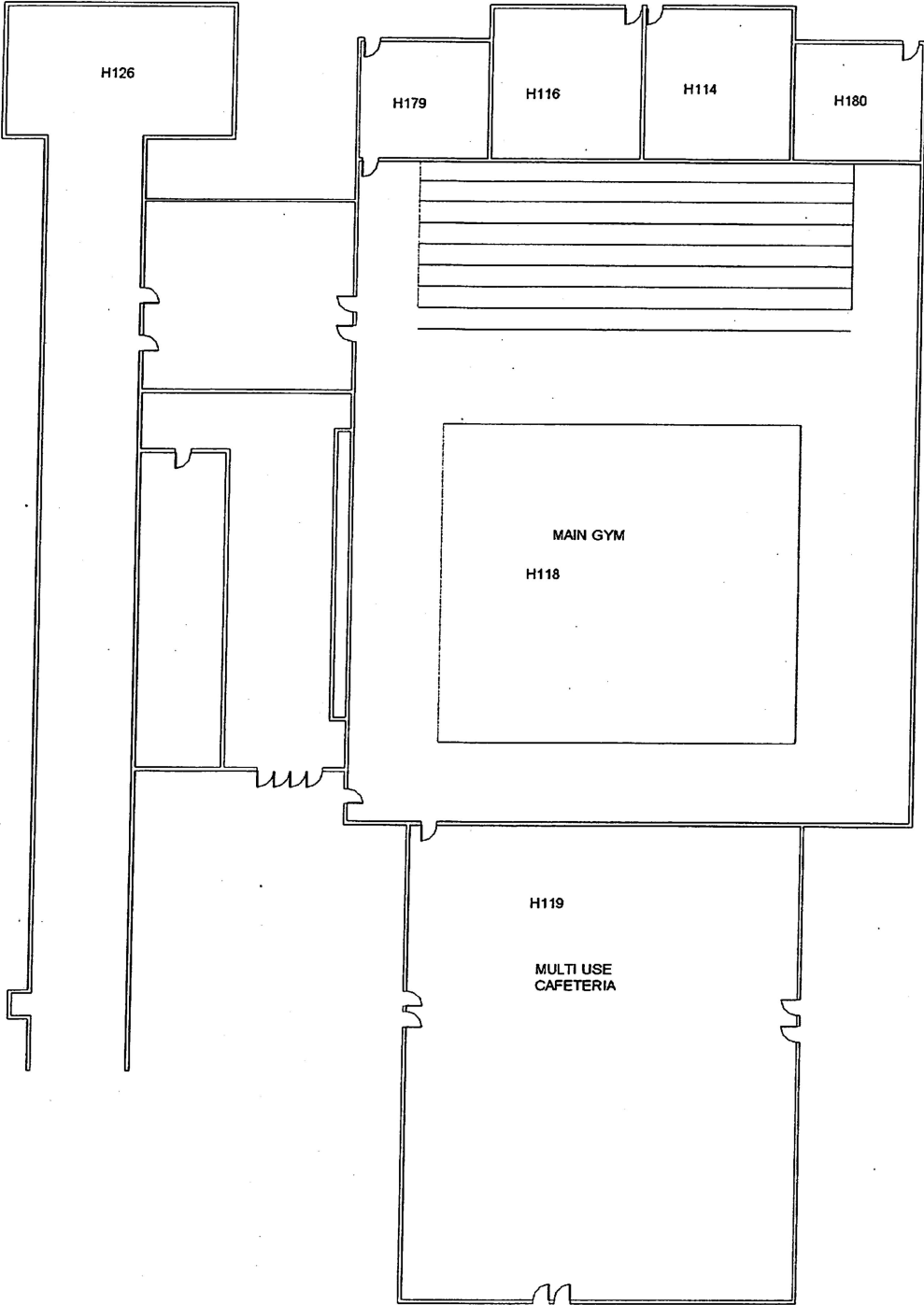
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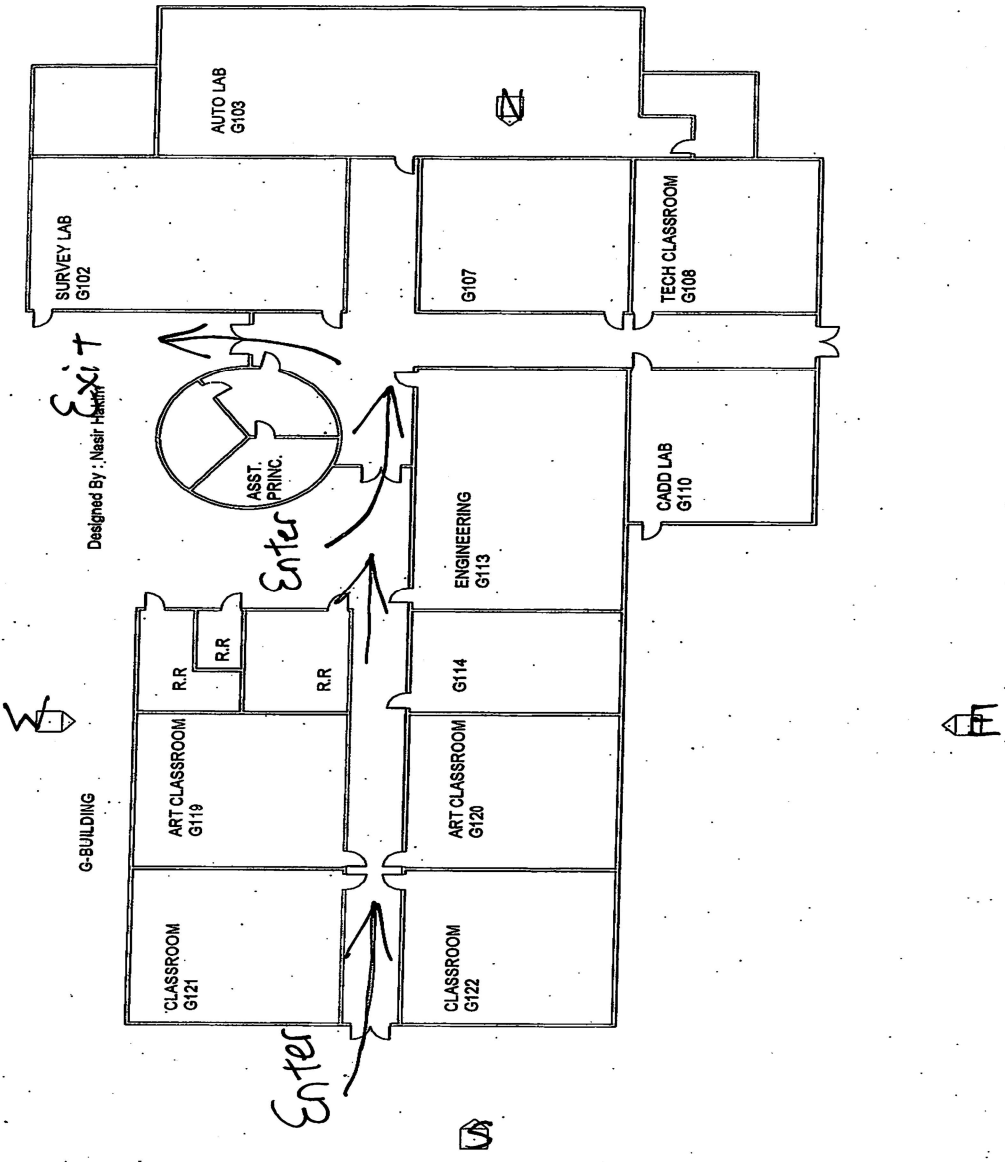
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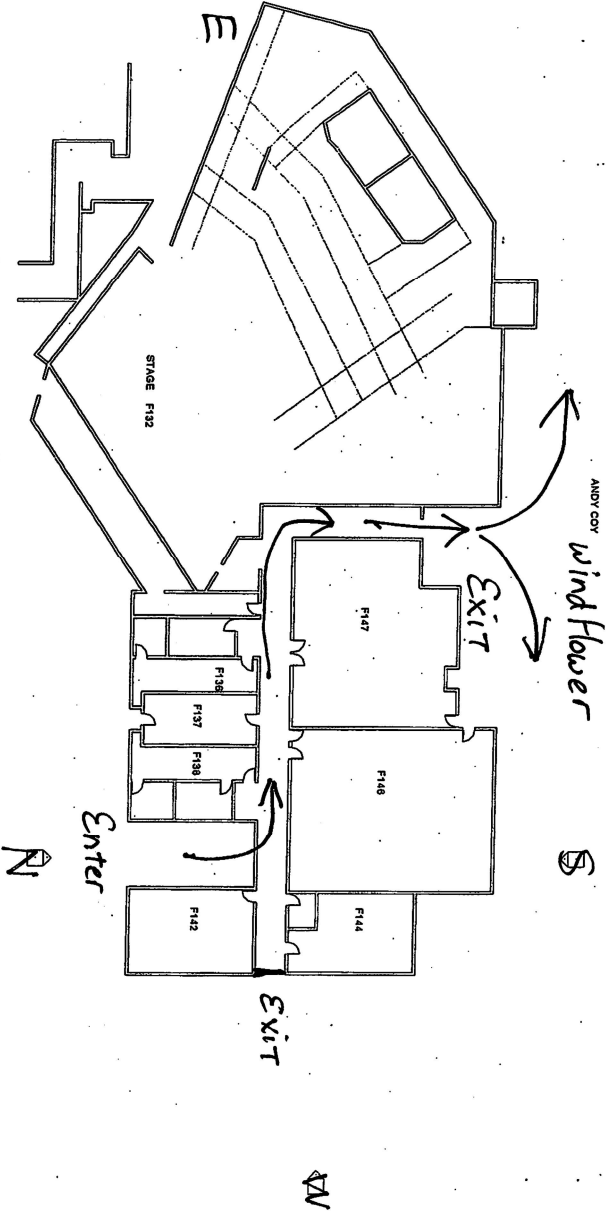
H BUILDING



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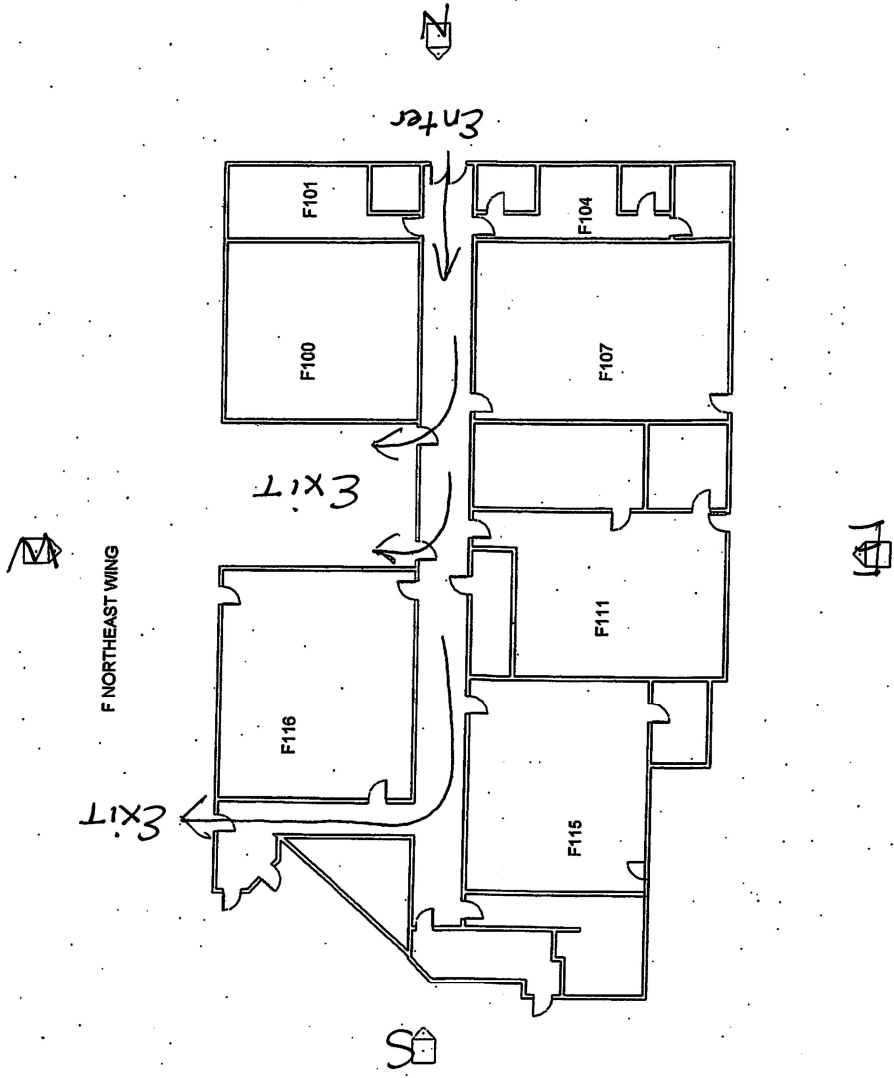


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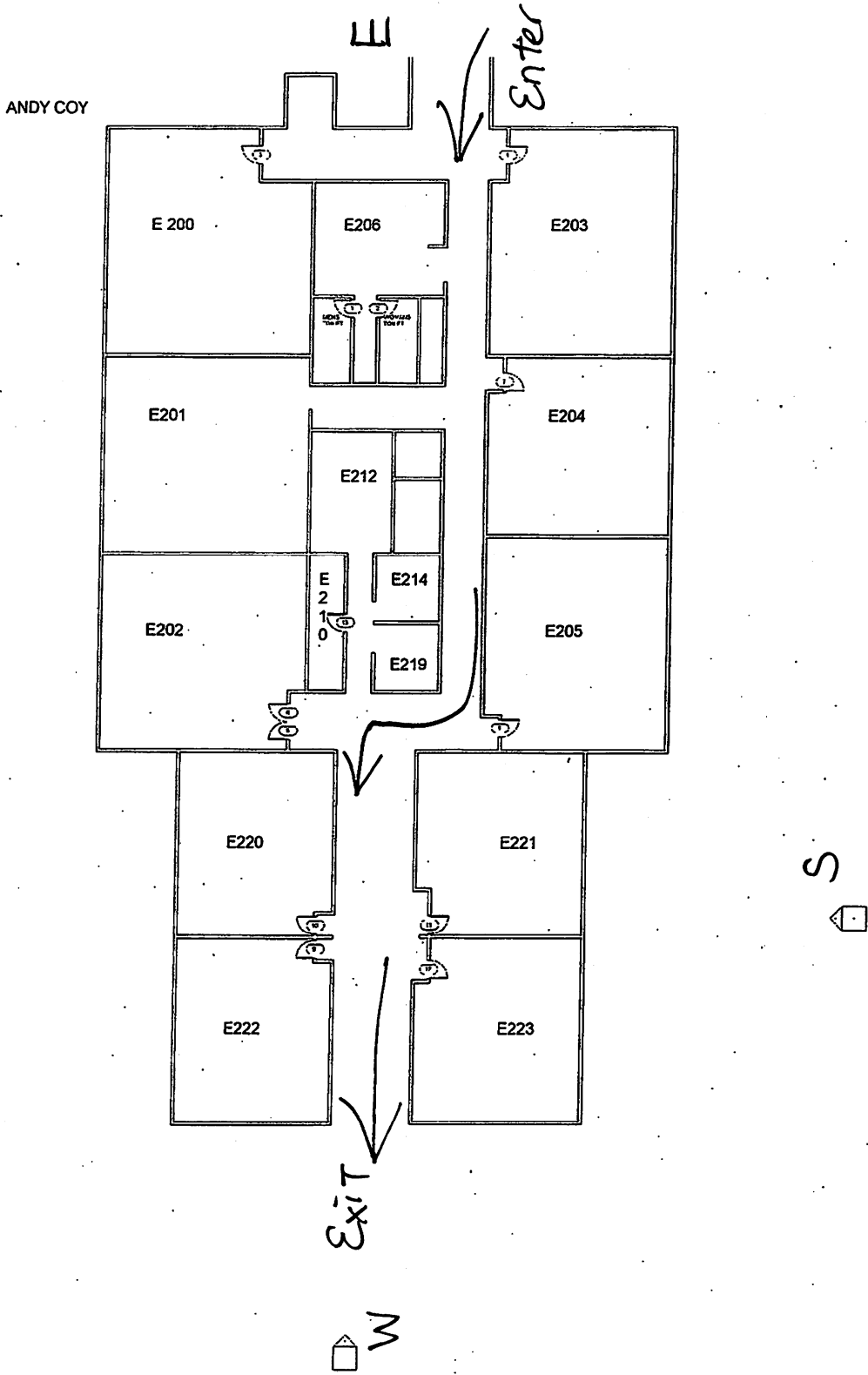




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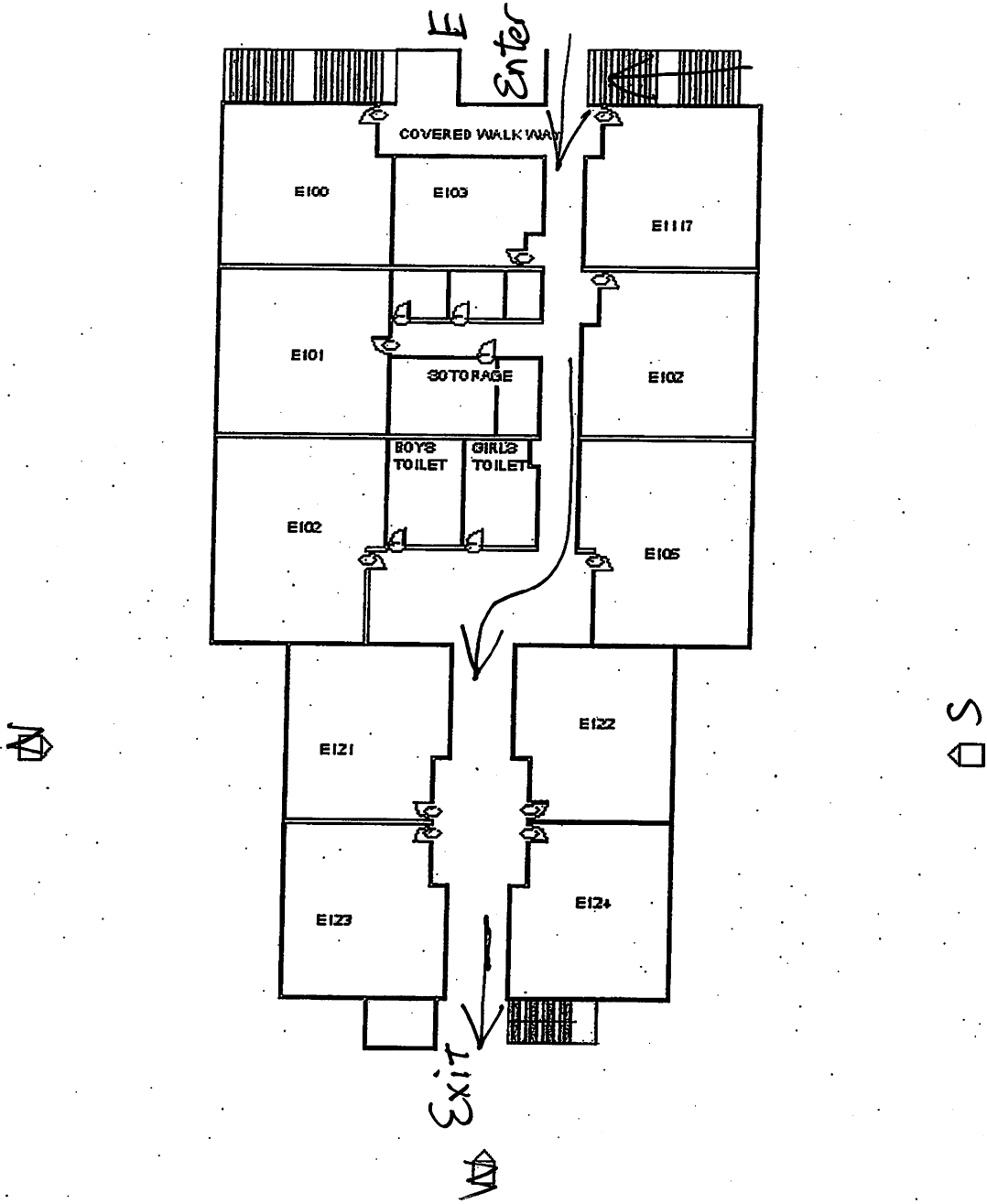


# Reopening Plans



# Reopening Plans

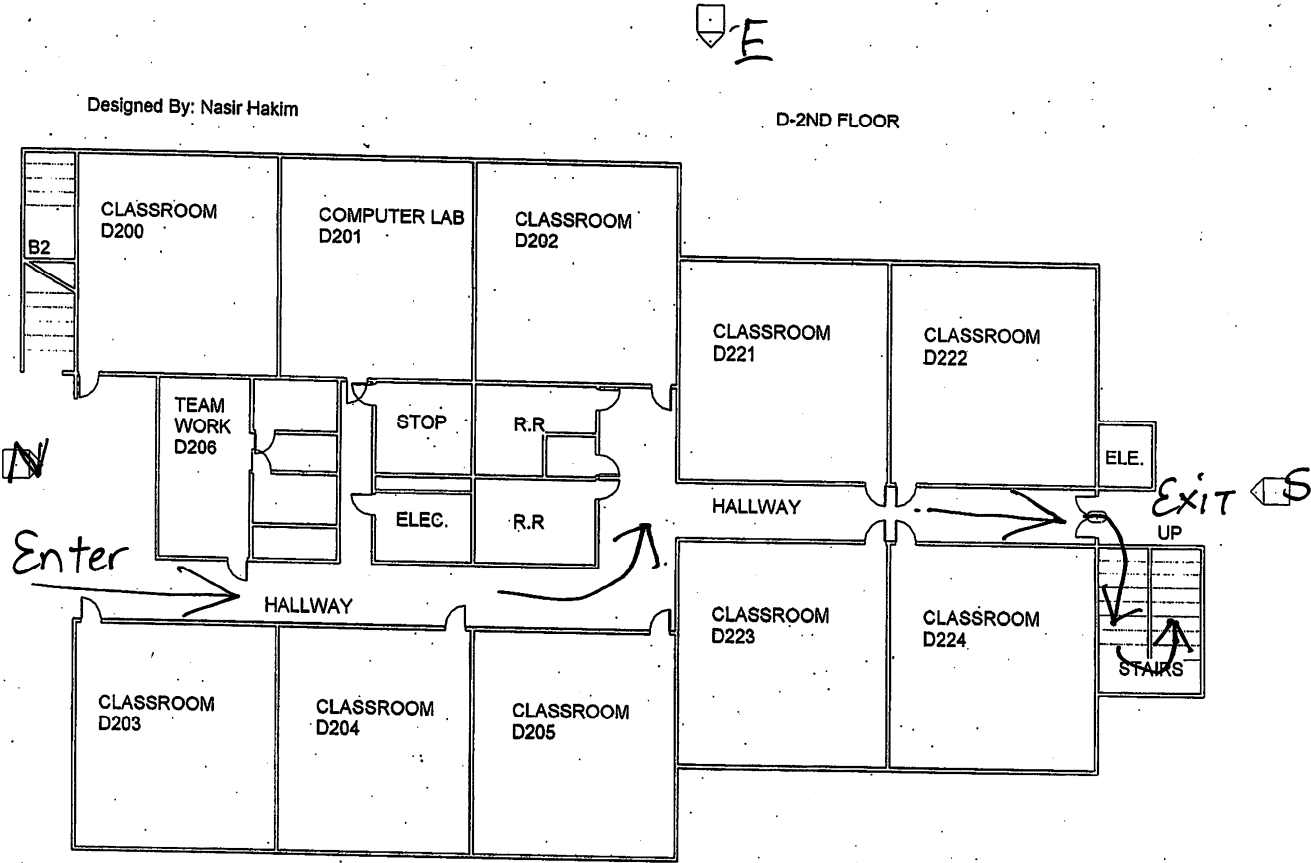
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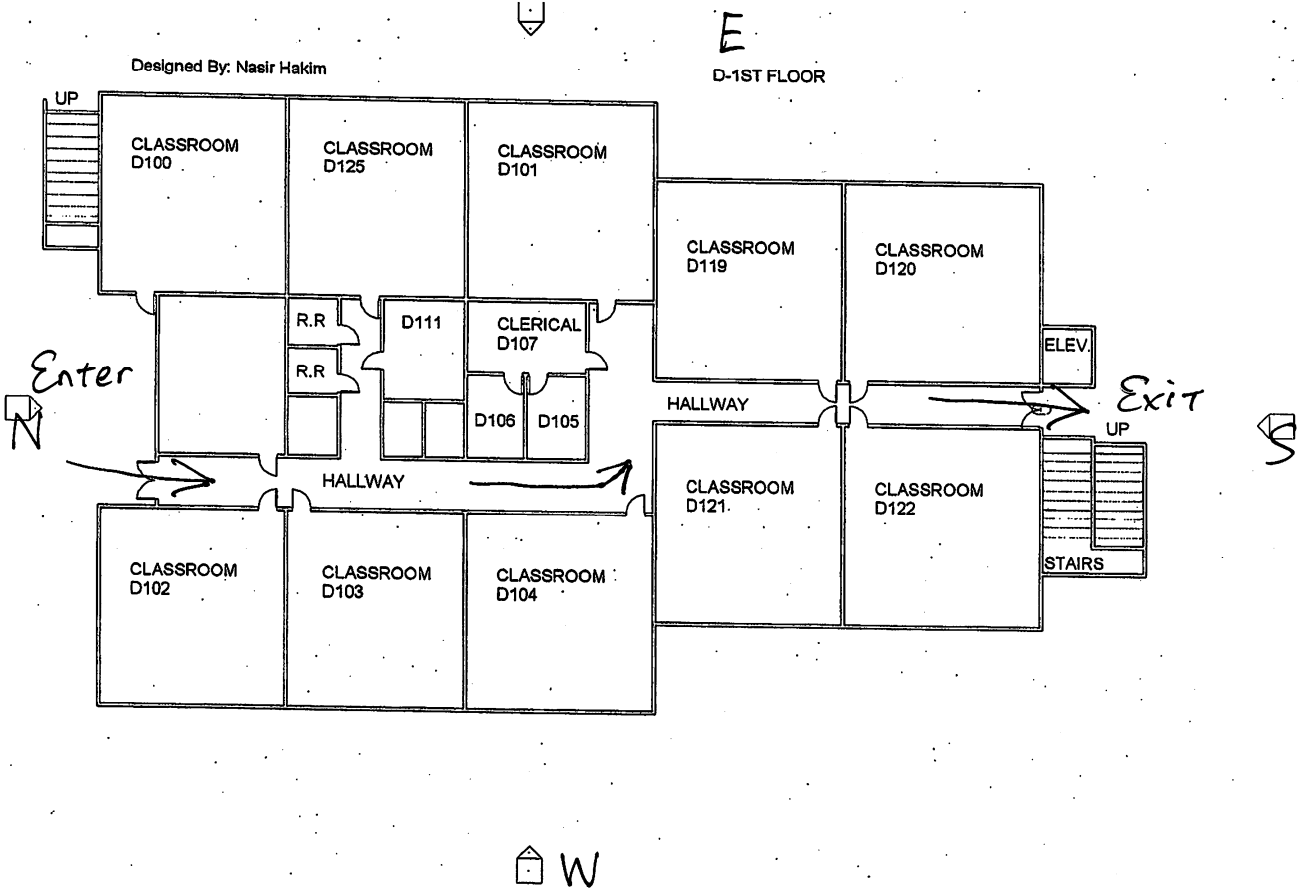
# Reopening Plans

Designed By: Nasir Hakim

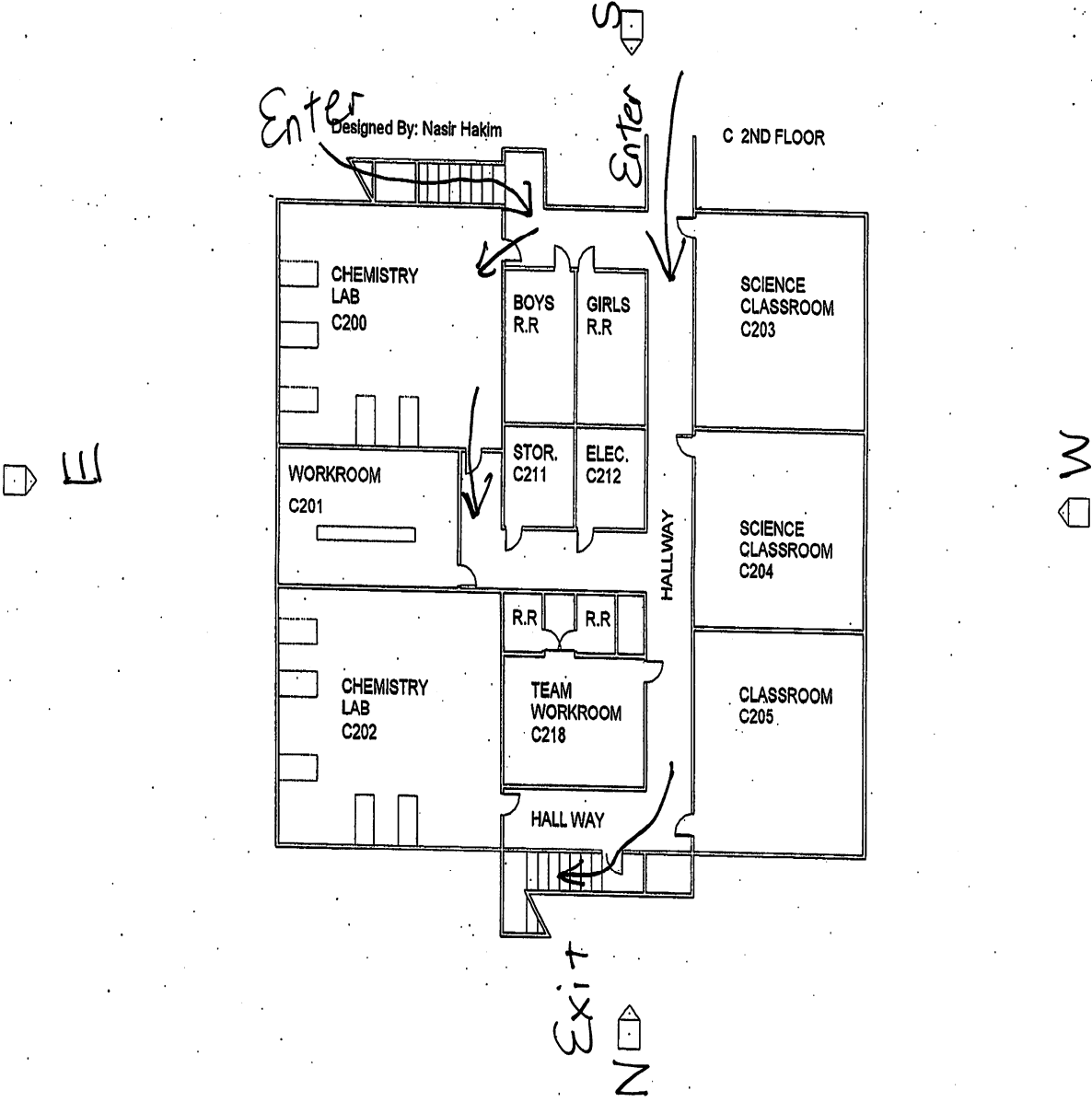
D-2ND FLOOR



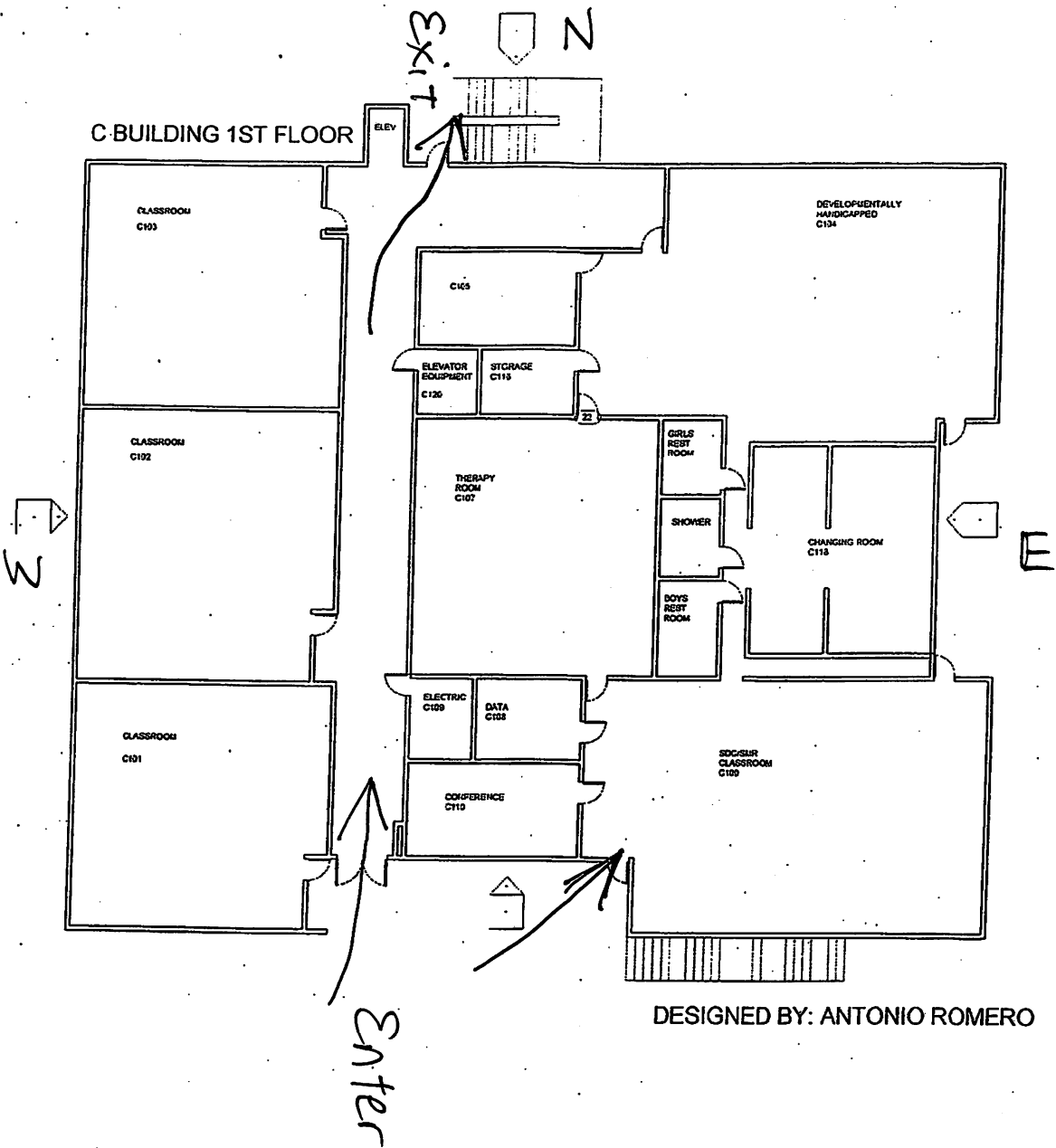
# Reopening Plans



# Reopening Plans



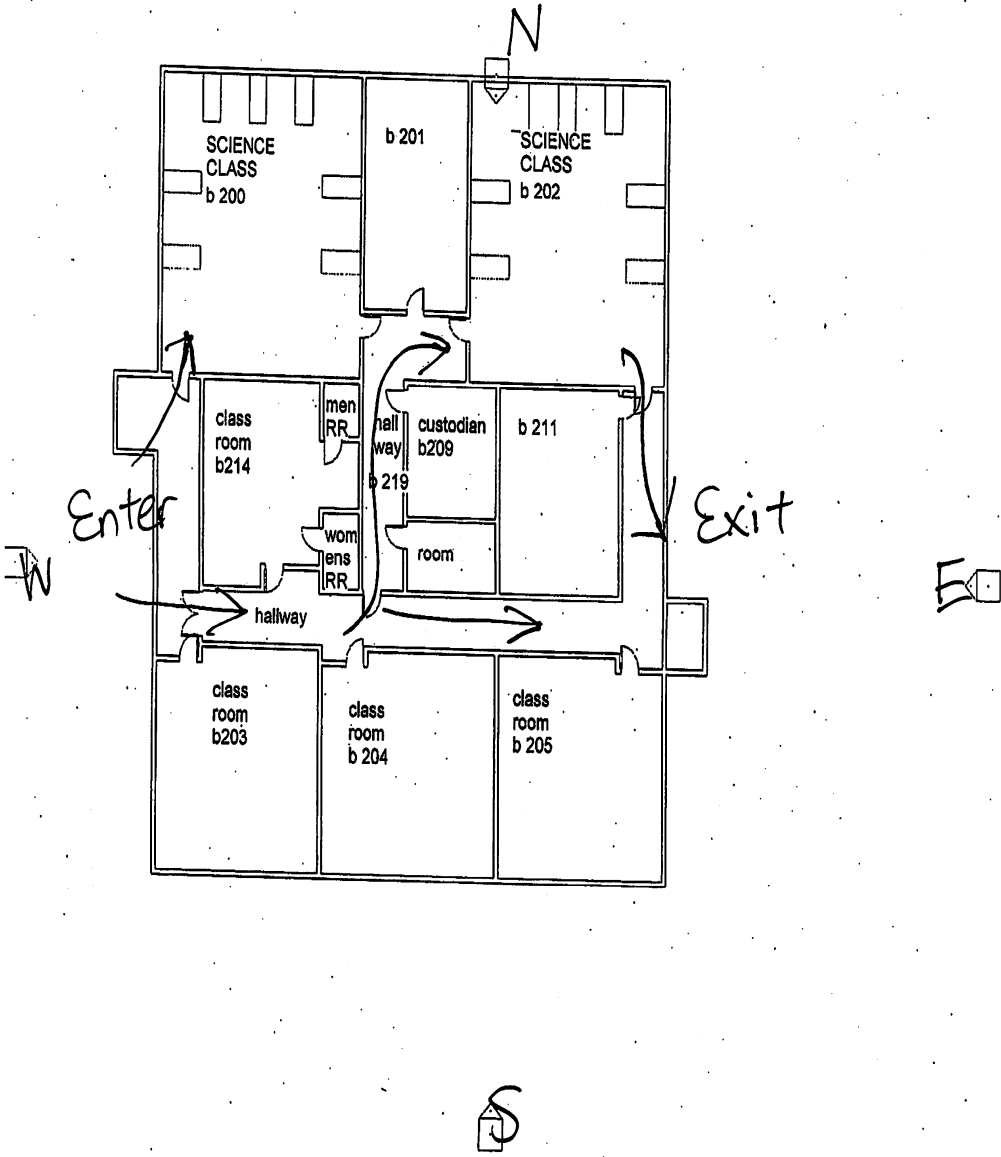
# Reopening Plans



DESIGNED BY: ANTONIO ROMERO

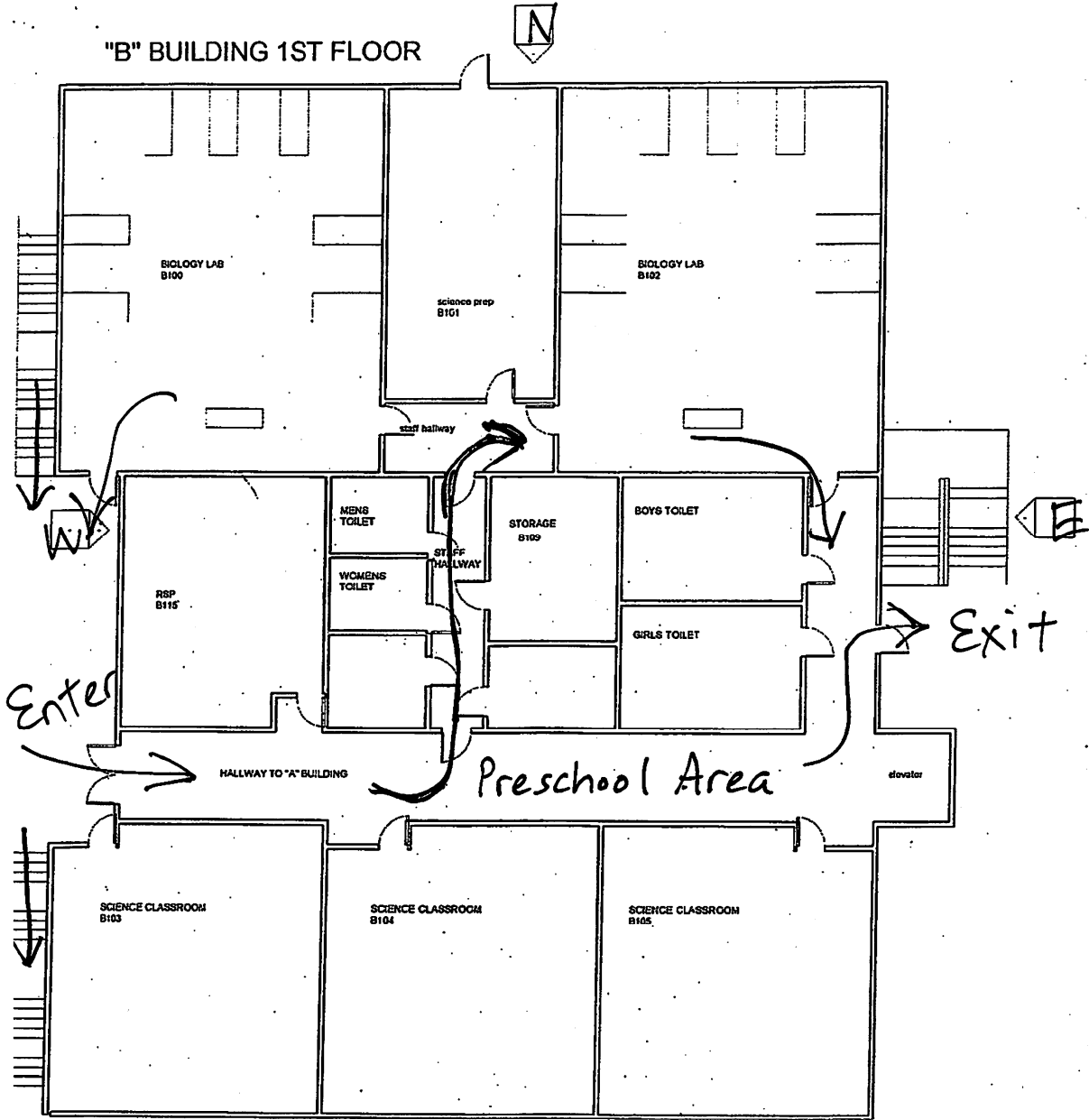
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B BUILDING 2ND FLOOR





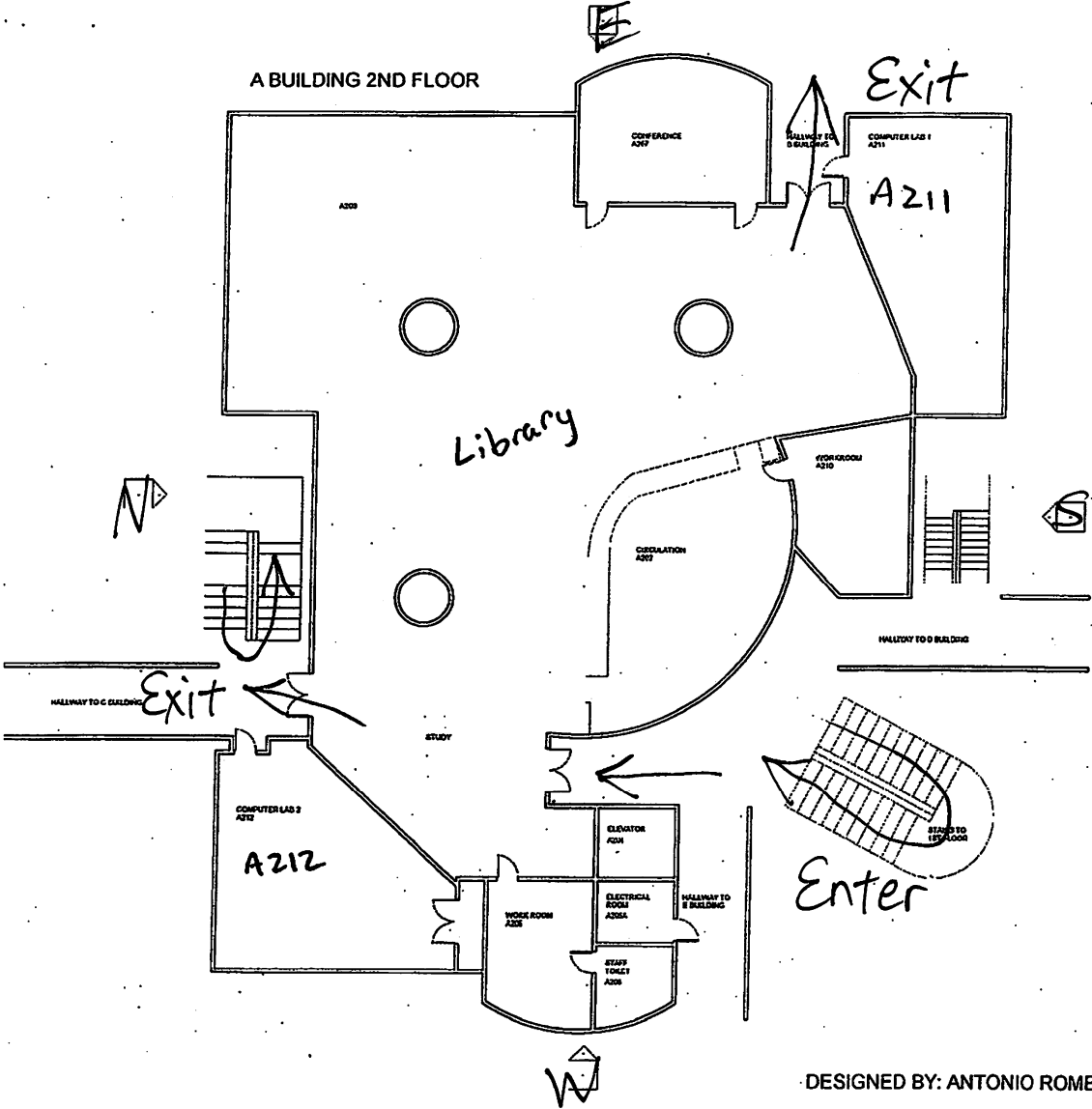
# Reopening Plans



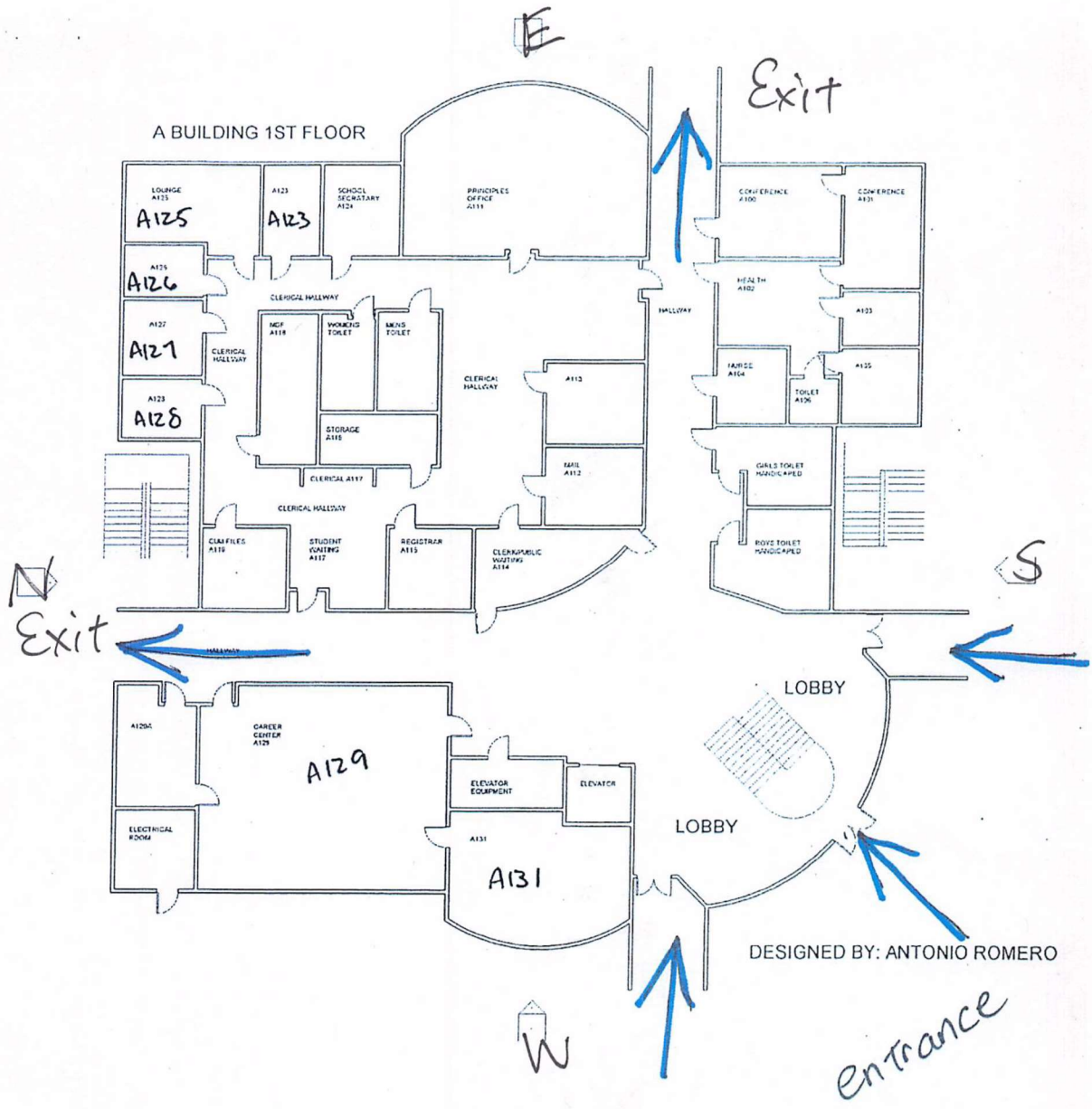
DESIGNED BY: ANTONIO ROMERO



# Reopening Plans



# Reopening Plans



# Reopening Plans

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Here is a link to our Chavez Covid Preparedness video: (copy and paste)

<https://drive.google.com/file/d/12oOf-I9Z0xtd92eIM7AyvMDjQKoBpaey/view?usp=sharing>